

State of Nevada EDU: Career Readiness and Adult Learning Education Options:

Version Date: 6/8/2016

2009071 Charter Schools Reports: Annual

Description: These records document the annual and three year reports from charter schools (See NRS 386.590, NRS 386.610, NAC 386.350 and 386.410). The files may contain but are not limited to: Annual Progress/Compliance reports (NRS 386.590, NRS 386.610, and NAC 386.410); Three year report (NRS 386.610 and NAC 386.350), and; Related correspondence

Retention: Retain these records for a period of three (3) calendar years from the end of the school year to which they pertain.

Disposition: Permanent: Transfer to State Archives

2009060 Charter Schools Reports: Program

Description: These records document the administration of the charter school program (See NRS chapter 386 and NAC chapters 386 and 387). The files may contain but are not limited to: OSHA inspections; Governing body reports (NAC 387.345); Facility changes (NAC 386.210); Contract reports; Pupil services (NRS 388.846); Copies of minutes (NAC 386.345); Related correspondence, and; Similar documentation
Note: some of these reports may be filed with the related charter school records.

Retention: Retain these records for a period of three (3) calendar years from the end of the school year to which they pertain.

Disposition: Destroy Securely